

DUPLICATE REGISTRATION CERTIFICATE (IN CASE OF LOSS OF ORIGINAL - INSTRUCTION

1. Copy of letter of complaint to the Assistant Commissioner of Police, Crime Record Bureau, Egmore, Chennai- 600 008".
2. www.eservices.tnpolice.gov.in
3. Current Valid insurance certificate.
4. Valid Pollution certificate.
5. Form 26 to be filled and signed (chassis number pencil print to be taken in the form itself)
6. Original Tax tokens for the last 2 years
7. A declaration on a stamp paper for the value of Rs. 20/- to the Regional Transport Officer, Chennai city stating that there are no pending police cases / hypothecation / tax dues.
8. Xerox copy of registration certificate if available.
9. Fee Rs.500/-(for Four wheelers) & Rs.375/-(for Two wheelers) [+ AASI Surcharge].
10. Authorisation letter.
11. Vehicle to be produced to RTO (Original Registering Authority office)
12. 4 Nos. passport size photographs.
13. Chassis Pencil Print in a Plain Paper
14. Maxi size photo (photo including RTO name board + member + Vehicle)

TO BE EXECUTED ON A STAMP PAPER FOR THE VALUE OF RS.20/-

AFFIDAVIT

To

The Regional Transport Officer,
Chennai

I..... w/o.....residing at.....do hereby solemnly affirm and sincerely state as follows:

I state that this is to inform that the original R.C.book of Registration No.....
Chassis Number..... Engine Number is..... belongs to me
was lost. The police complaint lodged. And I am applying for the duplicate R.C. Book to
the above said vehicle.

I further solemnly affirm that this vehicle is not involved in any theft or criminal case in
any state of India.

I further state that if the R.C.Book found and if it is used against the activities of Law, I
am solemnly liable to all the damages and cancellation of my R.C.

I declare that the above said particulars are true and correct to my knowledge and
nothing is concealed by me.

Solemnly affirmed at Chennai

On this day.....year.....

Signature of the Applicant

And signed in his name in my presence

PHOTO
WITH NOTORY
SIGNATURE AND
SEAL